



LLAMA THANKS YOU!

IF you don't know who is the head of tutors in your own faculty, please contact us by email international@lamko.fi or heidi.hujanen@lamko.fi



Tutor Diary

Name	
Study programme	
Group code	
Student number	
E-mail	

(for LAMKO's use only)

Approved credits	
Approved (date)	
Signature of LAMKO	

LAMK

Report from tutor work

Reporting your work as a tutor includes two tasks:

1. Fill in your tutoring hours into this tutor diary
2. Writing a report at the end of your tutoring term

Report

The following questions help you write about what you have learned as a tutor. Please write your answers in an essay form.

1. Tutoring
 - When did you start tutoring and how long did your tutoring last?
 - What made you want to become a tutor?
 - What kind of expectations did you have about tutoring? Did they come true?
 - What did you do as a tutor? What was the main focus on your tutoring?
2. Evaluations
 - How have you developed and what did you learn in your tutoring term?
 - In what kind of things you feel you have developed and what kind of skills did you get from working as a tutor?
 - How can you use the skills you have learned in the future, for example in working life?
3. Feedback
 - How would you develop tutoring in your own faculty/LUAS?
 - What was good? What needs improving?
 - What should have been part of the training?
 - Your feedback to LAMKO if you have some

Essay must be at least two pages. (Font Arial, font size 12, line spacing 1,5, marginal 2cm)

After you end your tutoring, return this tutor diary filled to LAMKO's office and the report by email to heidi.hujanen@lamko.fi.

Training for tutoring

Date and time	Description of tutor work	Duration (h)	Signature
	Tutor training part 1		
	Tutor training part 2		
	Faculty training		
	Tutor Kick Off		

Tutoring is 3 ectS (3x27 hours = 81 hours of tutoring). You will need to have 81 hours of tutoring to get the credits.

Trainings will be signed by LAMKO's Head of International Affairs or Adviser of Tutoring. Other work as a tutor signs the Head Tutor at your own faculty unless otherwise informed.

